



## Erasmus<sup>+</sup> Programme

### Inter-institutional agreement 2014-2020/21

#### Higher Education Student and Staff Mobility

☐ Mobility for learners and staff ☐

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus<sup>+</sup> programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus<sup>+</sup> programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
Kocaeli Üniversitesi Tıp Fakültesi Umuttepe Kampüsü İzmit / KOCAELİ	TR KOCAELI02	Institutional Coordinator: Prof.Dr. Serdal PAMUK Kocaeli Üniversitesi International Relations Unit İzmit/KOCAELİ Tel: +902623031332 Fax: +902623031044 <a href="mailto:spamuk@kocaeli.edu.tr">spamuk@kocaeli.edu.tr</a>  Departmental Coordinator: Prof.Dr.Sıla AKHAN Kocaeli Üniversitesi Tıp Fakültesi Enfeksiyon Hastalıkları Anabilim Dalı  Tel: +902623037563 Fax: +902623031044  <a href="mailto:cetinakhan@yahoo.com">cetinakhan@yahoo.com</a> <a href="mailto:koutiperasmus@gmail.com">koutiperasmus@gmail.com</a>
HUMBOLDT-UNIVERSITÄT ZU BERLIN  Faculty of Medicine: Charité Universitätsmedizin Berlin	D BERLIN13	Institutional Coordinator: <b>Dr. Dietmar Buchmann</b> <a href="mailto:dietmar.buchmann@uv.hu-berlin.de">dietmar.buchmann@uv.hu-berlin.de</a>  Departmental coordinator: <b>Dipl.-Päd. Ulrike Arnold</b>  Contact persons: <b>Angelika Cernitori</b> (incomings) <a href="mailto:international-students@charite.de">international-students@charite.de</a> +49 30 450576002 <b>Birgit Heller</b> (outgoings, bilateral agreements) <a href="mailto:study-abroad@charite.de">study-abroad@charite.de</a> +49 30 450576088

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

**B. Mobility numbers per academic year**

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle*	Total Number of students/Total number of months SMS <sup>2</sup>
TR KOCAELI02	D BERLIN 13	912	Medicine	2 <sup>nd</sup>	2/10
D BERLIN13	TR KOCAELI02	721	Medicine	2 <sup>nd</sup>	1/6

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	The minimum language requirement of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR KOCAELI02	912	English		B1	B2
D BERLIN13	721	German	German	B2	B2

**D. Additional requirements**

None

**E. Calendar**

1. Student application deadlines (1) and academic calendar (2):

Receiving institution	Winter term <sup>3</sup> [month]	Summer term <sup>4</sup> [month]
(1) TR KOCAELI02	July	December
(2) Academic Year (Courses Period)	September - February	February - June
(1) D BERLIN13	<b>Application Deadline: June 1<sup>st</sup> (Human Medicine &amp; Dentistry)</b>	
(2) Academic Year (Courses Period)	Mid-October to Mid-February	Mid-April to Mid-July

<sup>2</sup>Student Mobility for Studies

<sup>3</sup>To be adapted in case of a trimester system.

<sup>4</sup>To be adapted in case of a trimester system.



2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

	TR KOCAELI02	D BERLIN 13
WWW for Incoming Students	<a href="http://int.kocaeli.edu.tr/int/">http://int.kocaeli.edu.tr/int/</a>	<a href="http://www.charite.de/en/studies/international/erasmus/incoming_students/">http://www.charite.de/en/studies/international/erasmus/incoming_students/</a>
WWW Course Catalogue	<a href="http://int.kocaeli.edu.tr/int/">http://int.kocaeli.edu.tr/int/</a>	<a href="http://www.charite.de/en/studies/international/erasmus/incoming_students/courses_lectures_etc/">http://www.charite.de/en/studies/international/erasmus/incoming_students/courses_lectures_etc/</a>
Housing <sup>5</sup>	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&amp;selection=71D228435D62B17CE843DA165C5E249A">http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&amp;selection=71D228435D62B17CE843DA165C5E249A</a>	<a href="http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_4">http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_4</a> <a href="http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_4_2">http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_4_2</a>
Contact details	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:inerasmus@kocaeli.edu.tr">inerasmus@kocaeli.edu.tr</a>	<a href="mailto:wohnen@hu-berlin.de">wohnen@hu-berlin.de</a> +0049 2093-46721
WWW Visa Information <sup>6</sup>	<a href="http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence">http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence</a>	<a href="http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_1">http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_1</a>
Contact details	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:inerasmus@kocaeli.edu.tr">inerasmus@kocaeli.edu.tr</a>	<a href="mailto:erasmus@uv.hu-berlin.de">erasmus@uv.hu-berlin.de</a>
WWW Insurance Information <sup>7</sup>	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&amp;selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7">http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&amp;selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7</a>	<a href="http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_3">http://www.international.hu-berlin.de/an_die_hu/wegweiser/4_vor_einreise/4_3</a> <a href="http://www.international.hu-berlin.de/an_die_hu/wegweiser/5_nach_einreise/5_1_2">http://www.international.hu-berlin.de/an_die_hu/wegweiser/5_nach_einreise/5_1_2</a>
Contact details	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:inerasmus@kocaeli.edu.tr">inerasmus@kocaeli.edu.tr</a>	---



<sup>5</sup>The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>6</sup>The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>7</sup>The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide <sup>8</sup>	<a href="http://internacional.ugr.es/pages/perfiles/socios/socios">http://internacional.ugr.es/pages/perfiles/socios/socios</a> <a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1">http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1</a>	<a href="http://www.charite.de/en/studies/international/erasmus/incoming_students/courses_lectures_etc/">http://www.charite.de/en/studies/international/erasmus/incoming_students/courses_lectures_etc/</a>
WWW Students and Staff with Disabilities	—	<a href="http://www.hu-berlin.de/studium/behinderte/aktuell">http://www.hu-berlin.de/studium/behinderte/aktuell</a>
Contact details	—	behindertenberatung@uv.hu-berlin.de

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name function	Date	Signature <sup>9</sup>
TR KOCAELI02	Prof. Dr. Serdal PAMUK Erasmus Institutional Coordinator	08/01/2014	
D BERLIN13	Dr. Dietmar Buchmann Institutional Erasmus Co-ordinator	17. Jan. 2014	

<sup>8</sup>Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>9</sup>Scanned signatures are accepted